TEMPLATE: Execution Gap Analysis (Tool set 2b)		
Step One:	Identify a specific job, duty or task that the client has asked you to address with your training.	**Duty:**

Step Two: Skills/Behaviors Desired		**Step Three: Skills/Behaviors Present in Current Performers**

Step Four	Eliminate the duplicate skills/behaviors from the first list in Step Two (desired performance) that are present in the performers on the second list in Step Three. The remaining skills make up the performance gap. ***These are the areas we focus on for the remaining parts of our analysis such as root cause and recommending the appropriate solution.***

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